Educational Quality Committee 7-2-19

Meeting no. 6

Educational Quality Committee

Thursday 7th February 2019 2pm - 4pm

Room A214

Part 1 - Preliminary Items			Paper[1]	Speaker	Time
1.	*	**Welcome and apologies** and to **agree:** * (for discussion); # (discuss only matters of importance/concern arising); all others (for information)[2]	Verbal	Chair	14.00
2.	*	**Minutes** To **approve** the minutes of the meeting held on 8 November 2018	Open	Chair	14.05
3.	#	**Matters Arising** To **note** matters arising from the previous meeting which do not appear elsewhere on the agenda	Open	Chair	
4.	*	**Chair's Business** To **receive** a report on important institutional business from the Chair	Verbal	Chair	14.10
Part 2 – City Developments, Priorities and Standing Reports			**Paper[1]**	**Speaker**	
5.	#	**Teaching Excellence Framework (TEF)** To **receive** an update on TEF 4 and subject level reporting	Verbal	Chair	14.20
6.	#	**Education and Student Committee** To **receive** the minutes of the meeting held on 29 November 2018	Open	Chair	
7.	#	**Education and Student Strategy** To **receive** an update on implementation of the strategy	Verbal	Chair	

8.	#	**Students' Union Standing Report** To **receive** a report from the Students' Union	Open	VP Education	14.30
9.	#	**Student and Academic Services Standing Report** To **receive** a report on activities of the Directorate	Verbal	Assistant Director QUAD	14.35
10.	#	**LEaD Standing Report** To **receive** a report on the activities of LEaD	Verbal	Dept Director LEaD	14.40
11.	#	**Academic Year** To **receive** an update on the review of the academic year	Verbal	Assistant Director QUAD	14.45
12.	#	**Assessment Review** To **receive** an update	Verbal	Dept Director LEaD	14.50
Part 3 - Educational Quality			**Paper[1]**	**Speaker**	
13.	#	**QAA Quality Code** To **receive** an update on the revised Quality Code and note the next steps	Open	Assistant Registrar (Quality)	14.55
14.	*	**Senate Regulation and Policies** 1. To **consider** the framework for development and review of Senate Quality and Standards policies 2. To **note** the updated Programme Regulation for MA Academic Practice 3. To **note** updates made to the Interruption of Studies Guidance 4. To **receive** an update on the Extensions and Late Work Policy	Open	Assistant Registrar (Quality)	15.00
15.	#	**Assessment Boards** To **receive** the report on the 2017/18 Assessment Boards and consider the further actions		Assistant Registrar (Quality)	15.15
16.	*	**Student References** To **consider** and **approve** the updated guidance	Open	Assistant Registrar (Quality)	
17.	#	**Module Evaluation Process Review** To **receive** an update	Verbal	Assistant Registrar (Quality)	
18.	#	**Academic Misconduct** To **receive** an update on actions to combat contract cheating	Verbal	Assistant Registrar (Quality)	

19.	*	**Annual Programme Evaluation (APE)** 1. To **receive** the 2017/18 UG Annual Programme Evaluation Overview report 2. To **receive** an update from the APE review working group	Open	Assistant Registrar (Quality)	15.25
20.	*	**PSRBs** To **consider** the PSRB Registers School of Arts and Social Sciences – Appendix 1 Cass Business School – Appendix 2 School of Health Sciences – Appendix 3 City Law School – Appendix 4 School of Mathematics, Computer Science and Engineering - Appendix 5 Learning Enhancement and Development – Appendix 6	Open Appendicies closed	Assistant Registrar (Quality)	15.35
21.	#	**Internal Audit** To **receive** the Satisfaction PI review	Closed	Director of Internal Audit	

22.	*	**Degree Classifications – Sector Update**
		
		1. To **note** sector research relating to degree outcomes
		        2. Appendix One - UUK Summary of research degree outcomes
		        3. To **consider** City's proposed response to the UKSCQA Consultation (deadline 8 February)
			Open	Assistant Registrar (Quality)	15.50

23.	#	**Reassessment and Progression – Sector Update** To **note** the outcomes of sector research	Open	Assistant Registrar (Quality)	
24.	#	**Graduate School Committee** To **receive** the minutes of the meeting held in November 2018 and **note** the key developments	Open	Assistant Director QUAD	
25.	#	**Collaborative Provision Committee** To **receive** the minutes of the meeting held in October 2018 and **note** the key developments	Open	Assistant Director QUAD	15.55
26.	#	**Any Other Business**			
Next Meetings		Thurs 11 April 2019 - 2.00pm – 4.00pm Thurs 6 June 2019 - 2.00pm – 4.00pm			

[1] City, University of London's Publication Scheme, produced in accordance with the Freedom of Information Act 2000, makes clear that the papers and minutes of meetings of Council and Senate and their committees are routinely published on the web. Restricted and closed papers are exempt under the Scheme. All other papers are Open and are published without hesitation on the web. "Restricted" papers are made available to staff. Staff should treat "Restricted" papers as confidential and not to share or discuss them with anyone other than City staff. [2] Recommendations included in papers not starred and not discussed will be taken as approved.