

1. Purpose

The Board of Studies have delegated authority to the Practice Education Committee to:

- a) To provide strategic oversight of practice education across all Programmes to ensure that the quality, education and regulatory standards of students' learning experience when engaging in practice are met.
- b) To confirm relevant processes are in place to support students and staff.
- c) To ensure that students across the School of Health & Medical Sciences have a positive learning experience when engaging in practice.

2. Accountability

To Board of Studies.

3. Specific Duties of the Practice Education Committee

- a) To oversee the strategic practice direction of Programmes in accordance with Professional Statutory and Regulatory Bodies (PSRBs), and University regulations.
- b) To oversee the development and effective implementation of practice policies, agreements and regulations as determined by Board of Studies, Senate and PSRBs.
- c) To have an oversight of the quality assurance processes for PSRBs and other regulatory bodies.
- d) To share best practice among disciplines in relation to practice learning.
- e) To share innovations in practice education, including opportunities for new practice education placements across or within disciplines.
- f) To maintain strategic oversight of student evaluations and satisfaction surveys to identify emerging themes and formulate appropriate strategies to maintain quality.
- g) To oversee educational audits, in particular for Professional Statutory and Regulatory Bodies (PSRBs) and other stakeholders, ensuring that there are suitable processes in place for conducting educational audits and acting on the results.
- h) To oversee the reporting and monitoring of Fitness to Practice.
- i) To oversee the reporting and monitoring of raising and escalating concerns in practice and make recommendations from this process.
- j) To monitor placement provision addressing any capacity or governance issues found, to promote sufficient and suitable practice placements to meet the requirements of the curricula, and making recommendations for appropriate action.
- k) To report on the work of the committee and make any recommendations to the Board of Studies at least annually, and more often as appropriate.
- l) To assure the practice quality and standards of provision by reviewing reports or minutes from Practice Advisory Boards, Advisory Boards, and other governance structures related to practice.

4. Membership

Membership reflects SHMS Departments with Pre-Registration and/or Professional Programmes that require practice placements.

Chair	Associate Dean, Partnerships & Placements
Secretary	Secretary to the PEC
Academic Members	Academic Director of Practice (Nursing & Midwifery)
	Academic Director of Practice (Allied Health)
	Academic Director of Practice (Nursing & Midwifery)
	Academic Director of Practice (Allied Health)
	Academic Director of Practice (MBBS & PA)
	Academic Director of Practice (MBBS & PA)
	Academic Director of Practice (Psychology & Neuroscience)
	Academic Director of Practice (Optometry and Visual Science)
Student Voice ¹	Associate Dean Student Experience
Professional Services	Placements team Manager (Clerkenwell)*
	Educational Operations Manager (Tooting)*
	Quality and Compliance Manager

* Subject to Professional Services Target Operating Model transition

Associate Members**	Head of Academic Services
	Practice Education leads (or equivalents) all disciplines (Adult Nursing, Child Nursing, Community Nursing, Mental Health Nursing, Midwifery, Diagnostic Radiography, Therapeutic Radiography, Physiotherapy, Occupational Therapy, Speech and Language Therapy, Medicine, Physicians Associates, Psychology, Optometry, Paramedic Science, Healthcare Sciences)
	Senior Placement Supervisors*
	Quality and Compliance Officers*

** Associate Members will have read access to approved minutes and the action tracker, but will not be routinely invited to, nor expected to attend meetings. Associate members wishing to bring items to the PEC should do so through the relevant Academic Director of Practice or Professional Services Member. Where required, any of the core members may invite a specific associate member attend (as a deputy, or to speak to a discipline specific issue). Associate members may also approach the chair directly to request attendance.

5. Frequency of Meetings

The Practice Education Committee will meet six times a year (bi-monthly) or more frequently as appropriate. An annual report will be provided to the Board of Studies by the Chair.

If a member of the committee is unable to attend a replacement member from the relevant Division should attend in their place.

¹ Where direct student voice input is needed, e.g. student facing guidance/policy/process reviews, feedback will be sought via MS form links to Programme representatives. SSLCs will also be encouraged to share any placement specific concerns with the relevant ADPs to bring to PEC in their reports.