



Sustainable Procurement Policy

City, University of London is committed to Sustainability in its widest sense, embracing the United Nations Sustainable Development Goals (SDGs) as its working framework, and thereby encompassing not only environmental impacts such as carbon generation, waste and pollution, but also equality and Human Rights, and providing benefit to the locations in which we operate.

To that end we will engage with and support our key internal and external stakeholders to consider, assess and develop a higher awareness of Sustainability, the UN's SDGs, and how purchasing decisions can impact, and be impacted by these core City values.

We aim to support Internal City Stakeholders and the Sustainability Team to:

1. Comply with all relevant legislation and other obligations.
2. Identify environmental and social impacts using spend data.
3. Include and evaluate sustainability (total cost of ownership, product lifecycle, innovative and sustainable alternatives and equivalents, locality-based social value and ethical capitalism) as part of the University's procurement requirements and contract management process.
4. Identify opportunities for the re-use and recycling of goods as appropriate.
5. Review materials consumption reduction opportunities.
6. Review recycled and sustainable product/delivery swaps.
7. Reduce barriers to entry for Micro, Small and Medium-sized Enterprises (MSMEs).
8. Encourage MSMEs, local and ethnic minority suppliers to participate in procurement activities.

We aim to work with External Partners and Suppliers to:

1. Comply with all relevant legislation and other obligations.
2. Adopt sustainable processes, goods and services both themselves and in their supply chains, using the procurement process, contract management and NETpositive Futures.
3. Encourage a culture of continuous improvement in contract management including sustainability and social value innovations and improvements.
4. Encourage the participation of MSMEs, local and ethnic minority owned businesses in procurement activities.

The Procurement team will be responsible for planning, management and reporting on the implementation of this statement, in collaboration with internal Subject Matter Experts, and insofar as the outputs are directly related to City's tendering and contracting activities, and fall within the remit of the Procurement team. This statement will be reviewed annually and published on the University's website.

Signed by:

Date:

01.08.2024

David Burrows

Head of Procurement